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# Privacy statement NABV - General

Tal	ble of contents	
1.	General	1
2.	What personal data do we process and why?	1
	2.1 Privacy statement NABV – members and guests	1
	2.2 Contact (consent)	1
	2.3 Reporting unsafe situations (legitimate interest)	1
	2.4 Vacancies (consent)	2
	2.5 Security of our websites (legitimate interest)	2
	2.6 Newsletter (consent)	3
	2.7 Application for exemption for foreign player (legal obligation)	3
3.	How we protect personal data	3
4. :	Sharing personal data with third parties	4
5. (	Cookies, or similar techniques, that we use	4
6. `	Your rights	4
	6.1 Right of access	4
(	6.2 Right to rectification	4
	6.3 Right on data erasure	5
	6.4 Restriction of processing	5
	6.5 Recht to portability	5
	6.6 Automated individual decision-making	5
	6.7 Right to object and withdraw consent	5
	6.8 Exercising your rights	5



# 1. General

The Dutch Airsoft Interests Association (NABV) processes and stores personal data of its website visitors (nabv.nl) in the European Economic Area (EEA).

For questions, you can contact <u>privacy@nabv.nl</u> or 085 – 401 54 01 (limited availability – see website for current opening hours).

We may change the provisions of this privacy statement. If we do so, we will inform you. However, we recommend that you occasionally check whether this privacy statement has been changed.

In principle, we always receive the personal data processed by us from the person concerned, so from yourself. If this is different, this will be explicitly stated.

## 2. What personal data do we process and why?

## 2.1 Privacy statement NABV – members and guests

If you want to know which personal data we process from members and guests, you can consult the privacy statement NABV - members and guests via our website.

## 2.2 Contact (consent)

When you contact us, we process the data you provide to us. We can process the data to process your request and to contact you. We store this personal data for this purpose during the handling of the contact. We store the personal data as short as possible after handling the contact and no later than three years after handling the contact, unless there is an incident.

In the latter case, the NABV has a legitimate interest in keeping the personal data for a longer period, taking into account possible legal proceedings. We then process the data on the basis of a legitimate interest, whereby a weighing of interests will always be made on a case-by-case basis. In general, the legitimate interest of NABV lies in protecting the interests of individual members, third parties and the organization itself against unlawful situations. You can find more information about your rights under the heading 'Your rights'.

This concerns the following personal data:

- name;
- email adress;
- telephone number;
- relationship number (if applicable);
- your question or remark;
- files you have uploaded.

We process this personal data based on your consent. If you do not want us to process this data, you cannot contact us. More information about your rights can be found under the heading 'Your rights'.

#### 2.3 Reporting unsafe situations (legitimate interest)

If you report an unsafe situation, we will process the data you provided when reporting it. We can process the data to improve the unsafe situation or to handle incidents. We will store this personal data for this purpose during the handling of the incident and for a maximum of 3 years after the incident has been completed, unless there is an incident in which the NABV must take into account possible legal proceedings. In the latter case, the NABV has a legitimate interest in storing the personal data for a longer period. That interest outweighs your privacy interest.



This concerns the following personal data:

- name;
- email adress;
- telephone number;
- relationship number (if applicable);
- location of the unsafe situation of the incident;
- the number of people involved;
- the date of the incident;
- description of the event;
- whether you want tob e kept informed.

This personal data may be shared with the Sports Law Institute (ISR) if it is decided to submit the incident, dispute or unsafe situation to that party.

We process these personal data on the basis of a legitimate interest, whereby a weighing of interests will always be made on a case-by-case basis. In general, the legitimate interest of NABV lies in protecting the interests of individual members, third parties and the organisation itself against unlawful situations.

In incidental cases, other necessary data or other processing may be involved due to the sensitivity of a situation. In those cases, it will be specifically assessed whether the processing basis and the purposes are appropriate. You can find more information about your rights under the heading 'Your rights'.

## 2.4 Vacancies (consent)

If you apply for a (volunteer) position with us, we process your personal data based on your consent. We store your data for this purpose for up to 1 year after the end of the application procedure, or shorter if you request this.

This concerns the following personal data:

- name and address details;
- email adress;
- telephone number;
- your resume and the information stated therein.

We process this personal data based on your consent. If you do not want us to process this data, you cannot apply. More information about your rights can be found under the heading 'Your rights'. The above-mentioned data may be shared with the event organizer for the execution of the event.

## 2.5 Security of our websites (legitimate interest)

In order to protect our websites from malicious intent, we process your IP address. We store the IP address for this purpose for a maximum of 6 months after you have visited our website.

We process this personal data based on a balancing of interests. Processing your IP address is necessary to be able to track login attempts and thus prevent unlawful login attempts (hacking). If you do not want us to process this data, we ask you to let us know, stating your reasons. We will take your reasons into account and make the balancing of interests again. You can find more information about your rights below under the heading 'Your rights'.



## 2.6 Newsletter (consent)

Through our newsletter we keep our members informed about developments within the NABV. If you are not a member, but would like to stay informed about the developments at the NABV and within the airsoft sport, you can sign up for the newsletter. By signing up for the newsletter you give us permission to process the data below for sending the newsletter. We store the necessary data until you unsubscribe from the newsletter.

This concerns the following data:

- name;
- email adress;
- wether automatically sent email has been received.

Our email newsletter provider stores your email address in the United States. The provider is bound by the standard provisions approved by the European Commission and may not process your data for other purposes.

You can unsubscribe from the newsletter by following the unsubscribe instructions included with each newsletter.

## 2.7 Application for exemption for foreign player (legal obligation)

If you want to participate in an airsoft event in the Netherlands as a foreign player, you must apply for an exemption. We process your personal data for the application. We store the data for up to 7 years after the end of the event.

This concerns the following personal data:

- name and address details;
- date of birth;
- email adress;
- which event you are participating in.

The processing of this data is legally required and necessary to obtain an exemption. If you do not want us to process this data, you cannot apply for an exemption.

The above-mentioned data can be shared with the event organizer for the execution of the event.

## 3. How we protect personal data

The NABV takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. We ensure encrypted transfer of personal data, use two-step authentication for access to personal data, sign confidentiality agreements with our employees, require our employees to have a Certificate of Conduct and provide work instructions.

If you have the idea that your data is not properly secured or there are indications of misuse, please contact our administration or via privacy@nabv.nl.



# 4. Sharing personal data with third parties

NABV does not sell your data to third parties and will only provide it if this is necessary for the execution of our agreement with you or to comply with a legal obligation. We conclude a processing agreement with companies that process your data on our behalf to ensure the same level of security and confidentiality of your data. NABV remains responsible for this processing. The types of processors that we use are:

- storage of (personal) data and database management and maintenance;
- hosting provider(s);
- developers of our software;
- providers to conduct surveys;
- software to send emails and newsletters.

If you provide personal data to a third party yourself, the NABV is not responsible for this..

## 5. Cookies, or similar techniques, that we use

Cookies are small text files that a website can place on your computer or mobile device when you first visit a site or page. The cookie will help the website, or another website, recognize your device the next time you visit.

In addition, we place cookies that track your surfing behaviour so that we can offer customised content. When you first visited our website, we already informed you about these cookies and asked your permission to place them. You can opt out of cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information that was previously stored via the settings of your browser.

For more information, please refer to our cookie statement on our website.

## 6. Your rights

Privacy legislation gives you certain rights with regard to your own personal data. The rights that we describe below are not absolute rights. We will always consider whether we can reasonably comply with your request. If this is not possible or would, for example, be at the expense of the privacy of others, we can refuse your request. If we refuse a request, we will inform you of this with reasons.

#### 6.1 Right of access

You have the right to view your personal data. You may also request access to the processing purposes, the categories of personal data involved, the (categories of) recipients of personal data, the retention period, the source of the data and the existence of automated decision-making.

You may also request a copy of your personal data that is processed by us. Do you want additional copies? Then we can charge a reasonable fee.

#### 6.2 Right to rectification

If personal data is incorrect or incomplete, you can request us to adjust or supplement the personal data.

If we grant your request, we will, to the extent reasonably possible, inform the parties to whom we provide data.



## 6.3 Right on data erasure

Do you no longer want us to process certain personal data of you? Then you can request us to delete certain (or all) personal data of you. Whether we delete data depends on the processing purpose. Data that we process on the basis of a legal obligation or for the performance of the agreement, we only delete if the personal data is no longer necessary. If we process data on the basis of legitimate interest, we only delete data if your interest outweighs ours. We will make this assessment. If we process the data on the basis of consent, we only delete the data if your interests against our interests. Have we accidentally processed data unlawfully or does a specific law prescribe that we must delete data? Then we will delete the data. If the data is necessary for the handling of legal proceedings or a (legal) dispute, we will only delete the personal data after the end of the procedure or dispute.

If we grant your request, we will, to the extent reasonably possible, inform the parties to whom we provide data.

## 6.4 Restriction of processing

You may also ask us to limit the further processing of your personal data, if the accuracy of the data is disputed, if we have processed the data unlawfully, if we no longer need the data or if you have objected to the processing. We may then still use the data for the handling of legal proceedings or a (legal) dispute.

## 6.5 Recht to portability

At your request, we can transfer the data that we process for the performance of the agreement or on the basis of your consent and that is processed automatically to you or another party designated by you.

## 6.6 Automated individual decision-making

We do not make decisions based solely on automated processing.

## 6.7 Right to object and withdraw consent

If we process data on the basis of a legitimate interest, you may object to the processing. If we process data on the basis of your consent, you may withdraw that consent. If you withdraw your consent, this does not affect the lawfulness of the processing before you withdrew your consent. For more information, we refer you to the relevant processing purposes above.

#### 6.8 Exercising your rights

You can send a request for access, correction, deletion, data transfer of your personal data or request for withdrawal of your consent or objection to the processing of your personal data to privacy@nabv.nl.

In order to prevent abuse, we ask you to identify yourself adequately. You can do this by logging in to the MIJNNABV environment and exercising some of your rights there. If you cannot exercise your rights via MIJNNABV or if you are not a member, you can send us an e-mail with the e-mail address that we have on file. If you cannot e-mail us, do not have an e-mail address on file or do not have access to the e-mail address, we may ask for additional information to identify you (such as your date of birth, membership number and/or the last 3 digits of your account number). Of course, it is also possible to visit us and identify yourself there using an ID.



We aim to process your request, complaint or objection within one month. If it is not possible to make a decision within one month, we will inform you of the reasons for the delay and the time at which the decision is expected to be provided (no later than 3 months after receipt).

Do you have a complaint about our processing of your personal data? Please contact us. We will of course be happy to help you. If you are still unable to reach an agreement with us, you also have the right under privacy legislation to file a complaint with the privacy supervisor, the Dutch Data Protection Authority. You can contact the Dutch Data Protection Authority for this at https://autoriteitpersoonsgegevens.nl.